

**Citizen Oversight Committee – Measures O & L
San Mateo Union High School District
Meeting Minutes**

Meeting Date: February 28, 2023
Place: District Office via Zoom, 650 N. Delaware Street, San Mateo
Time: 5:30 pm
Prepared by: Jasmine Solis, Capital Facilities Specialist

Citizen Oversight Committee members in attendance:

Simon Mazzola (SM) Erica Lyons (EL)
Wanda Horton (WH) Mike Loy (ML)
Sherry Haber (SH)

SMUHSD Staff and Board of Trustees members in attendance:

Yancy Hawkins, Associate Superintendent, Chief Business Officer (YH)
Jose Quintana, Capital Facilities Manager (JQ)
Robert Griffin, Board President (RG)
Teri Chavez (TC), SMUHSD Board Trustee
Jasmine Solis, Capital Facilities Specialist (JS)

Others in attendance:

Todd Lee (TL)
James Marta (JM)

Members not in attendance:

Michael Kennedy (MK)
Neal Kaufman (NK)

NOTES:

1. Meeting was called to order at 5:33 P.M.

1. Introductions Yancy Hawkins
(YH) Begins the meeting by asking everyone to introduce themselves and address if they are a Committee Member or Staff.
2. Public Comment Simon Mazzola
No Public Comments
3. Approve Virtual Meetings Resolution..... Yancy Hawkins
(YH) addresses the sunset of AB8361 allowing for virtual meetings, effective 3/1/23. (SM) requests a motion to consider the Resolution to allow holding today's meeting via zoom by vote. (EL) motioned to approve, (WH) seconds the motion. Motion passes 5-0.
4. 2021-2022 Bond Financial & Performance Audit..... James Marta, Bond Counsel
(JM) Presents Measures O & L Bond Financial & Performance Audit for the fiscal year end of June 30, 2022. (SM) opens up for questioning. (ML) How many COP's do we have outstanding right now? (YH) Noted that we don't have any COP's and that all were refunded. (SH) What is a COP? (YH) Clarified what a COP is and the means by which it is used. (SM) requests a motion to accept financial and performance bond audit.

(SH) motioned to approve (EL) seconds the motion. Motion passes 5-0.

5. Projects Update: Measures O & L..... Jose Quintana

(JQ) Runs through presentation of project updates.

a. Measure L

- Hillsdale High School Exterior (Transite Panels) Slated for completion Summer 2023
- Mills High School Exterior (Transite Panels) Slated for completion Summer 2023
- Aragon High School Exterior (Transite Panels) Slated for completion Summer 2023
- Burlingame High School HVAC – Slated for completion Fall 2022
- Districtwide PA Replacement – Slated for completion Fall 2022
- Districtwide Path of Travel Lighting Upgrades – Slated for completion Winter 2022
- Waterline Replacement – Slated for completion Fall 2022
- Mills High School Athletic Complex to be completed in Spring of 2023
- Capuchino High School Athletic Complex to be completed in winter of 2022
- Districtwide Security Cameras Project completed Fall 2020
- HVAC Improve MHS 300 Wing completed in Fall 2021
- HVAC Improve SMHS Music Building completed in Fall 2021

(JQ) Runs through presentation of projects starting construction in 2023.

- AHS Baseball and Flexfield Project
- Swimming Pool Competition Lighting at AHS, HHS & SMHS
- Swimming Pool Replaster at AHS & HHS
- HHS Cafeteria Acoustic and Audio-Visual Improvements
- SMHS New Tennis Courts / Baseball Improvements
- SMHS Boiler/Chiller Replacement
- Districtwide Fire Alarm Replacement Project
- SMHS New Small Gym
- BHS Gymnasium Replacement

(SM) opens up for questioning. (WH) asked if pandemic federal funding was allocated towards the DW HVAC Controls project. (YH) Noted that there was no specific funding for that, but the District did allocate those funds towards health aides and testing kits. (TL) added that through the past various HVAC replacements in the past Measures, the replacements involved a different level of controls. The new proposed project is to focus on HVAC filtration, air changes, functionality expanded tenfold as well as allowing for remote access to track data, maintenance and the systems across the six comprehensive sites. (SM) opens up for questions regarding the financials. No further questions.

6. 2021-2022 Annual Report Process Yancy Hawkins
(YH) Asked the committee if there were any changes they would like to add or change to the standardized report last year or if the committee is okay with the general feel of it.
(YH) Reviewed the process in which the committee will first review the draft to be brought at the next COC meeting, before it is brought to The Board of Trustees. (SM) opened up for comments. No comments.
7. City of Millbrae Turf Moratorium Discussion... Yancy Hawkins
(SM) opened up the discussion of an article in the local paper that listed MHS as potentially having a moratorium against it with the placement of the field turf.
(SM) asked for more information on how and what sites this may apply to. (YH) noted that moratoriums allow time for the city to review the matter and come up with regulations. This is anticipated to end October 2023 and the hope thereafter is to have regulations on how it is being used. (YH) adds that District projects go through CEQA and is will share the CEQA report for the AHS Flexfield project that had field turf related comments.
8. Set Next Regular Meeting Date
(YH) opened up discussion for scheduling the next meeting within the next month to month and a half to review and finalize the annual report as of June 30, 2022. He adds that it would be ideal to set a calendar for the 23-24 year. As future meetings are to take place in person, special accommodation requests will be brought to (YH).
The next meeting is confirmed for March 14 at 5:30pm in person.

f. Adjournment - Meeting adjourned at 7:19pm

END OF MEETING MINUTES